

**HIGHLAND TOWNSHIP
BOARD OF SUPERVISORS
December 10th, 2019 @ 7:00 pm
Meeting Minutes**

The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Chairman Craig Rockey, Supervisor Ed Steinour, Supervisor Gary Dingle, Secretary Mary Sherman

PUBLIC

Martha O'Bryant, Ted Brillhart, George Lennon, Donna Rockey, Mahlon Weikert, Sarah Kipp, David Salisbury

APPROVAL OF MINUTES:

Supervisors Meeting Minutes November 12, 2019:

Supervisor Steinour moved, seconded by Supervisor Dingle to approve the November 12, 2019 Supervisor meeting minutes. The vote was unanimous.

Adoption of the 2020 Highland Township Budget:

Supervisor Rockey made a motion to adopt the 2020 Highland Township budget. Supervisor Stienour seconded the motion. The vote was unanimous.

January Re-Org and BOS meeting date:

The January Re-Org meeting will be held on Monday January 6th @ 5:30 p.m. The January BOS meeting will follow @ 7:00. The 2020 meeting dates will be advertised in the Gettysburg Times this week.

TREASURERS REPORTS:

The November 2019 Treasurers report was discussed in detail. The Treasurers report was accepted as written.

PLGIT CD matured on 11/29/19:

PLGIT CD #1 was reinvested for 12 months at a net rate of 1.65%. The issue value was \$155,600.00 and it will mature on 12/1/20.

APPROVAL OF BILLS PAID AND PAYROLL

Supervisor Rockey moved, seconded by Supervisor Dingle to approve the November 2019 reports as presented. The vote was unanimous.

ROAD MASTERS REPORT:

Hidden Driveway sign:

The signs be installed by the township road worker and the Supervisors this week

Loader:

Stephenson's repaired the loader and it is in good working condition and ready for the winter.

Snowplow:

The new hitch is on and Supervisor Steinour bolted the markers on the new plow. He will also attach the plow to the GMC.

Blind curve at Railroad Lane:

The Township has had a few complaints about some bushes obstructing drivers' sight at a blind curve on Railroad Lane. The Supervisors agreed to investigate the situation and will approach the homeowner about this.

SUBDIVISION AND LAND DEVELOPMENT:

Scott Subdivision:

The purpose of this subdivision is to subdivide the existing Lot 1 along the existing “Hidden Valley Farm Lane” right-of-way. The western portion of Lot 1 is intended to be combined with existing Lots 8 & 9 to create Lot 1A containing 11.7 acres (gross). The eastern portion of Lot 1 is intended to be combined with existing Lot 7 to create Lot 1B containing 13.84 acres (gross).

Supervisor Rockey moved, seconded by Supervisor Dingle to conditionally approve the subdivision when KPI’s comments are satisfied, the draft of the new deed is approved by the township and recorded at the Adams County Courthouse, and the plans approved by Hamiltonban Township.

LAND AND SEA SERVICES:

November 2019 Reports:

The November 2019 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

RIGHT-TO-KNOW REQUEST:

Brian Bush of American Guardian: personnel information on employees and contractor’s denial.

The Right-to-Know law in Section 705 of the Second-Class code states that an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record. There is no record on file that is as a current list of all employees and subcontractors, positions held and current salary. The Township is not required to create any such list; therefore, the request was denied. It is currently under review at the Pa Office of Open Records in Harrisburg.

UNFINISHED BUSINESS:

COG: The next meeting is December 26th, 2019.

YATB: The next meeting is January 27th, 2020 @ 6:30 in York. Supervisor Dingle will attend.

Fairfield Fire Department meeting: Municipal leaders’ meeting is scheduled for Monday, January 20th @ 7:00pm.

FREMA: The next meeting is @ December 16th, @ pm @ 6:30, and December 23rd @ 4:00 pm.

Land Conservancy: Dan Brown Farm

Conservation Coordinator Sarah Kipp and President David Salisbury of the Land Conservancy of Adams County (LCAC) attended the Highland Township Board of Supervisors’ April 2019 meeting to propose the township’s participation in the preservation of the 159.62-acre Dan Brown farm located at 2450 Fairfield Road. The Highland Township Board of Supervisors provided LCAC with a written commitment to assisting with the Brown Farm preservation. Premised upon a prior Highland Township Board of Supervisors’ decision to earmark certain annual revenues for the potential purpose of land preservation, the current Board voted to commit up to \$70,000 for the purpose of a “local” match contribution. All other funding toward the project has been secured, and the appraisal has been completed. The settlement will take place in early spring.

Supervisor Dingle made a motion to sign the letter of intent move forward with the Dan Brown farm preservation with the Adams County Land Conservancy. Supervisor Rockey seconded the motion. The vote was unanimous.

NEW BUSINESS:

Cashtown Fire Dept updated property analysis:

Brent Strasbaugh of the Cashtown Fire Department compiled an analysis on property values in their service area, as well as Fairfield and Gettysburg Fire Departments service areas. Supervisor Rockey moved that we accept as fact the analysis and we agree to use the data for monetary support in 2020. Supervisor Dingle seconded the motion. The vote was unanimous.

Mary Sherman
Secretary/Treasurer
Highland Township