

Highland Township Board of Supervisors

June 10, 2025 @ 7:30 p.m.

Meeting Minutes

The Highland Township Board of Supervisors (BOS) met on this date at 7:30p.m., as publicly advertised, at the Highland Township Municipal Building, 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT.

Supervisors: Jason Stitt, Chair (JS), William Baldwin (BB), Cody Young, Road Master (CY)

Others: Robin Keller, Secretary, Chief DeWitt, Bud Rife, Martha O'Bryant, Kyle McDannell

CALL TO ORDER

The meeting was called to order at 7:30 p.m. by JS.

PUBLIC COMMENT

None currently

POLICE, FIRE AND RESCUE

Chief DeWitt presented the report for the month of May. Discussed contract with Liberty Township Police Dept. that is up for renewal in December with possibly increasing hours. BOS also reviewed reports from PA State Police (May), Cashtown Fire Dept. (May), Fairfield Fire Dept. (April & May), Gettysburg Fire Dept. (April)

APPROVAL OF MINUTES

CY noted wording from May Minutes needed to state "pledge" not "donate" for National Night Out. BB noted that the Liberty Township Police Dept. hours to 30 with the additional 5 hours for traffic enforcement effort state for months of June and July. BB made a motion to accept the minutes as written with the amendments. JS seconded the motion. The vote was unanimous.

APPROVAL OF TREASURERS REPORT

JS made a motion to accept the April and May Treasurers Report as presented. BB seconded the motion. The vote was unanimous.

JS made a motion to invest the matured PLGIT term in the amount of \$566,757.22 plus \$330,000 from PLGIT/PRIME and the difference of \$103,242.80 to come out of the General Fund to make a \$1,000,000 investment in a 270-day PLGIT term. CY seconded the motion. The vote was unanimous.

ROAD MASTER REPORT

CY stated township has been mowed. He is setting up a meeting with Mills Arbor Care for tree trimming/removal.

BUILDING PERMITS

Reviewed May permits

ZONING AND LAND USE PERMITS

Reviewed Zoning Permits, Certificate of Use and Occupancy, Property Improvement Certificate.

OLD BUSINESS

Email sent to Mayor Harris to be proxy for YATB

NEW BUSINESS

CY motioned to appoint Melissa Stitt to fill Robert Adams position on Planning Commission, as recommended by the Planning Commission. BB seconded. The vote was unanimous, with JS abstaining from the vote.

Zoning Ordinance-BOS heard recommendations for change by Bud Rife for Article 15, Section C19-d be changed to 3 or 4 people per bedroom. Also, Article 16, Section 1604 A.2. state not required for vacation rentals. JS made a motion to change Article 15, Section 19.d. to 3 people per bedroom and Article 16, Section 1604 A.2 have language added to make parking provision for vacation rentals. BB seconded. The vote was unanimous.

CY asked for SWM waiver. CY wants to draw his own SWM plan for addition to bank barn. He stated he has tried for over a month to get an engineer to look at his property. JS moved for approval for CY to receive waiver of engineer to complete SWM plan to be submitted to KPI for review. BB seconded. The vote was unanimous, with CY abstaining from vote.

ADJOURNMENT

JS made a motion to adjourn the meeting at 9:30 p.m. CY seconded. The vote was unanimous.

The next BOS meeting will be July 8, 2025, at 7:30 p.m.

Submitted by

Robin Keller, Secretary/Treasurer