

## Highland Township Board of Supervisors

August 8, 2023 @ 7:00 pm

### Meeting Minutes

The Highland Township Board of Supervisors (BOS) met on this date at 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Rd. Gettysburg, PA 17325

#### **PRESENT:**

Supervisors: Jason Stitt, Chair (JS), Gary Dingle, Road Master (GD), Bill Baldwin (BB)

Secretary/Treasurer: Robin Keller

Public: See sign-in sheet

#### **PUBLIC COMMENT**

No public comments

#### **APPROVAL OF MINUTES**

After soliciting any changes or amendments to the minutes of July 11th meeting, BB moved that the Minutes be approved as written, seconded by GD. The vote was unanimous. The Minutes will be post on the website.

#### **TREASURER'S REPORT**

Treasurer's Report presented for July 2023. BB moved that the Treasurer's Report be accepted, seconded by GD. The vote was unanimous.

CD will be up for renewal in August GD moved to renew for 6 months at total amount unless only insured for \$250,000 then only reinvest that amount put remainder in "class fund", seconded by BB.

#### **POLICE, FIRE AND RESCUE**

Police Update from PA State and Liberty Township

Fire & Rescue Update from Fairfield Fire & EMS for month of June, Cashtown Fire Dept.

#### **ROAD MASTERS REPORT**

Pipe has not been removed from reenactment site on Black Horse Tavern Rd.

Storm on 8/7/23 had tree/limbs down on following roads: Weikert, Carr Hill, Stoops and Meadowbrook. Supervisor Dingle and Roger Greer removed debris.

22 ton of salt arrived.

Pump arrived for sprayer.

Liquid Fuels audit was completed on 8/8/2023.

Still waiting on Flail mower to arrive from Stephenson Equipment.

## **SUBDIVISION, LAND DEVELOPMENT, BUILDING PERMITS**

Received report from Land & Sea-advised to call about some items that has been on report for extended period.

No Adams County Property Improvement Certificates for July.

## **ZONING AND LAND USE**

1 Zoning permits were issued in July.

## **UNFINISHED BUSINESS**

Audit by SEK was finished May 31<sup>st</sup>, waiting for presentation of field work completed and report. Advised to send email to check status.

Gettysburg Area Skate Park-no speaker present

RTK request returned regarding 251 Silo Rd.

## **NEW BUSINESS**

Received Regional Police Study Questionnaire from PA Governor's Center for Local Government Services.

Purchase new Lenovo Laptop and onsite support, with potential antivirus and cloud backup from Total Tech. Not renewing Avast with Jester's. GD motioned to purchase new laptop and onsite support, seconded by JS. The vote was unanimous.

Secretary present request for exemption for property replacing shingles on roof. GD made motion if both Land & Sea and KPI agree no permits are required, secretary can send letter of exemption without presenting to BOS, seconded by JS. The vote was unanimous.

JS made motion to adjourn meeting at 8:00 p.m., seconded by GD. The vote was unanimous. Meeting adjourned at 8:00 p.m.

## **EXECUTIVE MEETING FOLLOWED**

Adjourned 8:15 pm.

Next meeting is September 12, 2023, at 7:00 p.m.

Submitted by

Robin Keller, Secretary/Treasurer