

**HIGHLAND TOWNSHIP
BOARD OF SUPERVISORS
March 9, 2021 @ 7:00 pm
Meeting Minutes**

The Highland Township Board of Supervisors ("BOS") met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Gary Dingle, Chairman; Ed Steinour, Supervisor; Jason Stitt, Supervisor; Bea Schultz, Sec/Treasurer.

PUBLIC COMMENT:

No Public Comments were received.

APPROVAL OF MINUTES:

After soliciting any changes or amendments to the Minutes of the February Board of Supervisors meeting, Chairman Dingle moved that the Minutes be approved as written, seconded by Supervisor Steinour. The vote was unanimous. The Minutes will be posted on the website.

TREASURERS REPORTS:

The February, 28, 2021 Treasurer's Report was presented with explanation by the Secretary/Treasurer.

- Bea reported that the Township purchased a \$50,000 ACNB 8-month CD. The Township also reinvested a \$248,000 CD at PLIGIT.
- Liquid Fuels notification was received, and we will receive \$64,587.05 prior to March 30.
- A motion was made by Chairman Dingle to accept the Treasurer's Report, as presented, Supervisor Stitt seconded. The vote was unanimous.

APPROVAL OF BILLS PAID AND PAYROLL:

- February payroll, paid bills, and deposits, were presented to and reviewed by all Supervisors. A motion was made by Chairman Dingle to approve the same, seconded by Supervisor Stitt and the vote was unanimous.

ROAD MASTERS REPORT:

- The Supervisors have scheduled a road review for March 22 at 8:00 a.m.
- The Supervisors discussed if a boom mower and/or backhoe will need to be rented for spring/summer. Further discussion road projects will be after the road review at the April meeting.
- All signage will be reviewed to purchase Pole Delineators now that we have the price.

SUBDIVISION AND LAND DEVELOPMENT:

- Maitland Subdivision: The Planning Commission along with Dominic Picarelli will meet on April 6 at 7:00 p.m. to discuss the plans as prepared by Sharrer & Associates. The Supervisors will review all reports at the April 13 Board of Supervisors' meeting.

- Cassett New Home Build: The home will be built in Highland Township. The Supervisors reported that the driveway permit needs to be presented to Liberty Township. Bea will follow up with KPI re Conservation District permitting.

KPI (SEO/SWM):

- After Brandon's review and emails, escrow fees were paid by Eiker (new pool), Cassett (new SFH), Hodges (garage).

LAND AND SEA SERVICES:

- The February reports as submitted by Land and Sea were reviewed and discussed. There were no building permits issued in February.

UNFINISHED BUSINESS:

- The PSATS April Conference in Hershey has been canceled. There will be opportunities virtually to attend classes and forums. The Township has purchased a \$99.00 PowerPass to allow attendance at all classes/webinars with this one-time payment. The balance will be refunded (hotels and other fees) to the Township.

NEW BUSINESS:

A Resolution amendment was discussed to Resolution 2016-02 wherein two prior employees were named as Emergency Succession Municipal Officers. The Resolution will change the names in the prior resolution to read: First: Appointed Secretary/Treasurer and Second: Chairperson, Highland Township Planning Commission. After a motion by Chairman Dingle, seconded by Ed Steinour, the vote to execute the amended Resolution as 2021-002 was unanimous. The Resolution is signed and properly filed in the Township Records.

Having no further business, Chairman Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous. The meeting was adjourned @ 8:10 p.m.


Beatrice L. Schultz, Secretary/Treasurer
Highland Township