

HIGHLAND TOWNSHIP  
BOARD OF SUPERVISORS  
**JUNE 14, 2022 @ 7:00 pm**  
Meeting Minutes

The Highland Township Board of Supervisors (“BOS”) met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

**PRESENT:**

Supervisors: Jason Stitt, Chair (Stitt); Gary Dingle (Dingle); Bill Baldwin (Baldwin)

Secretary/Treasurer: Bea Schultz

Zoning Officer: Dominic Picarelli

Police Chief: Sherri Hansen

Public: See sign in sheet

**PUBLIC COMMENT:**

None

**APPROVAL OF MINUTES:**

After soliciting any changes or amendments to the Minutes of the May Board of Supervisors meeting, Baldwin moved that the Minutes be approved as written, seconded Dingle. The vote was unanimous. The Minutes will be posted on the website.

**POLICE, FIRE & EMERGENCY SERVICES:**

- The police update submitted by Chief Hansen was reviewed. Hours worked 25, calls 3, traffic citations 27, written warnings 8, faulty equipment 2. After a discussion of a previous call from the state police, Chief Hansen asked if Dingle should be the first call with road issues and Bea will provide his cell phone number.
- Fire Reports: Cashtown – 1, GFD – 2 calls, and Fairfield – 2 calls.
- EMS reported 16 calls.
- The FREMA meeting schedule for June was cancelled.

**TREASURERS REPORTS:**

The Treasurer’s Report as of May 31, was presented with explanation by the Secretary/Treasurer. A meeting with a brief review of investments held by PLIGIT. A motion was made by Stitt to accept the Treasurer’s report, paid bills, deposits and payroll reports be approved. Baldwin seconded and the vote was unanimous.

**ROAD MASTERS REPORT:**

- Dingle presented the road repairs/paving for 2022. Plan is to advertise for 2,250 tons FB3, 2” to cover Stoops and Black Horse Tavern. A motion was made by Dingle to advertise with the due date for bids being July 11, 2022. Baldwin seconded the motion, the vote was unanimous. Bea will place the advertisement to be published on Friday 6/17.
- Roger plans to begin road mowing on Monday and will complete the mowing prior to 7/4 holiday.

- Dingle delivered the old spreader and scrap metal and to the junk yard and received a check for \$218.
- Dingle and Roger have installed the 40 mph sign on the Hidden Driveway sign. The cost to the resident is \$42.75.

#### **SUBDIVISION AND LAND DEVELOPMENT:**

- The Land and Sea report was distributed and reviewed.
- The Supervisors reviewed spreadsheet for zoning projects.
- There were no County permits submitted for review.
- A1 Storage Units were again discussed (Beckett). Stitt spoke with the Township Solicitor and determined that any prior approval has expired and a Zoning Application must be filed with the Township for a variance as it is not compliant with current zoning. Stitt made a motion to draft a letter to A1 Storage Units to decline their request for Supervisor approval of their project and that they must go through the zoning process should they wish to proceed with the project.
- Dingle reviewed the driveway permit issues re O'Melia. Dingle will also review a driveway permit for Forth. Dingle would like a copy of our driveway protocol to be attached to all Driveway Applications. Stitt and Baldwin were in agreement with this enhancement to the driveway protocol.
- Zoning fees were discussed with Dominic present. The fees should be increased to cover the cost of review and inspection. Dingle made a motion that a Resolution be prepared to increase the application fee and additional charge per inspection. Bea will have it drafted for review and discussion at the July BOS meeting. Baldwin seconded and the vote was unanimous.
- The next Zoning Ordinance working session is scheduled for July 5<sup>th</sup>.

#### **OLD BUSINESS:**

- Orrtanna Rolling Mill Property: Having visited the property with the Zoning Officer, Stitt sent a letter to the property owner making him aware of the deterioration of the property.

#### **NEW BUSINESS:**

- PSATS regional forum will be held in Gettysburg on October 11. Bea will add to the calendar.
- Vestibule repairs will be made by Ed Steinour. The Supervisors have agreed to new thresholds to start with the cost being approximately \$300. Ed Steinour will provide a proposal to replace the interior paneling with a moisture resistant material.
- Next Electronic Recycling date is 10/15.

A motion was made by Baldwin to adjourn the meeting at 8:03p.m., seconded by Stitt, the vote was unanimous. Next meeting is Tuesday, July 12<sup>th</sup>.

Submitted by:

Beatrice L Schultz  
Secretary/Treasurer Highland Township