

HIGHLAND TOWNSHIP BOARD OF SUPERVISORS

April 14, 2020 @ 7:00 pm

Meeting Minutes

The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Chairman Gary Dingle, Supervisor Ed Steinour, Supervisor Jason Stitt

PUBLIC

None

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

Supervisors Meeting Minutes March 10, 2020:

Supervisor Dingle moved, seconded by Supervisor Stitt to approve the March 10, 2019 BOS meeting minutes. The vote was unanimous.

TREASURERS REPORTS:

The March 2020 Treasurers report was discussed in detail. The Treasurers report was accepted as written.

Supervisor Stitt moved, seconded by Supervisor Steinour to approve the March 2020 Treasurers report. The vote was unanimous.

APPROVAL OF BILLS PAID AND PAYROLL

Supervisor Dingle moved, seconded by Supervisor Steinour to approve the March 2020 reports as presented. The vote was unanimous.

ROAD MASTERS REPORT:

- **Salt Contract:** The Township received an email from COSTARS stating that a majority of the municipalities in the State have not received their required minimum quantity of road salt and will be assessed a storage fee if not delivered by July 31, 2020. As of yet, Highland has not ordered it's 2019-2020 allocation.
- **Inspection of the township roads:** The Supervisors agreed that the township roads are in good condition. Roadmaster Ed Steinour is recommending, because of the pandemic and the unpredictable economy, that we skip a year to do any big road projects. Supervisor Dingle agreed but would like to focus on smaller projects. Supervisor Steinour mentioned possibly renting a Gradall to clean out the ditches, repairing and replacing some culverts, and some other smaller projects. There will be no boom mowing this year.

SUBDIVISION AND LAND DEVELOPMENT:

Scott: The plans have been signed by the township officials. They still have not been recorded.

LAND AND SEA SERVICES:

March 2020 Reports:

The March 2020 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

RIGHT-TO-KNOW REQUEST:

None

UNFINISHED BUSINESS:

COG: The April COG meeting has been cancelled due to the pandemic. The next scheduled meeting is May 28, 2020.

YATB: The April meeting has been cancelled due to the pandemic. The next scheduled meeting is July 27th, 2020.

Fairfield Fire Department meeting: The April meeting has been cancelled due to the pandemic.

FREMA: The next meeting is April 20th @ 1:00 pm. It will be conducted via the ZOOM platform.

Website: The website has been put on hold until the Adams County IT Department opens back up.

NEW BUSINESS:

Covid-19 township update:

As of March 23rd, 2020, the township is closed to the public because of the pandemic. Adams County offices are closed as well.

Resolution No. 2020-001: A resolution of the Board of Supervisors of Highland Township, Adams County, Pennsylvania, amending the due dates of the township's property and per capita taxes for the year 2020 due to the coronavirus outbreak. Supervisor Dingle made a motion to approve and sign Resolution 2020-001. Supervisor Steinour seconded the motion, the vote was unanimous.

Sign Agreement to extend the Municipal Waste contract:

Supervisor Dingle made a motion to extend the 2017 agreement, under the same terms, conditions, and prices, for the period of March 31, 2021 through March 31, 2022. Supervisor Steinour seconded the motion. The vote was unanimous.

Ad for Gettysburg Times (Secretary/Treasurer):

The Supervisors approved the advertising ad for the Secretary/Treasurer position. Because of the pandemic, she does not have a departure date yet, but agrees to give a two month notice to train the new person.

Supervisor Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous.

The meeting was adjourned @ 7:50 pm

Mary Sherman
Secretary/Treasurer
Highland Township