

**HIGHLAND TOWNSHIP  
BOARD OF SUPERVISORS  
August 10, 2021 @ 7:00 pm  
Meeting Minutes**

The Highland Township Board of Supervisors (“BOS”) met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

**PRESENT:**

Gary Dingle, Chairman; Ed Steinour, Supervisor; Jason Stitt, Supervisor; Martha O’Bryant, William Baldwin. Bea Schultz, Sec/Trea., was on vacation.

**APPROVAL OF MINUTES:**

After soliciting any changes or amendments to the Minutes of the July Board of Supervisors meeting, Supervisor Stitt moved that the Minutes be approved as written, seconded by Supervisor Steinour. The vote was unanimous. The Minutes will be posted on the website.

**TREASURERS REPORTS:**

The July 31, 2021, Treasurer’s Report was presented. A motion was made by Chairman Dingle to accept the Treasurer’s Report, as presented, Supervisor Stitt seconded. The vote was unanimous.

A Resolution to accept the American Rescue Plan funds into a separate account at ACNB was executed.

**APPROVAL OF BILLS PAID AND PAYROLL:**

July paid bills, payroll and deposits, were presented to and reviewed by all Supervisors. A motion was made by Chairman Dingle to approve the same, seconded by Supervisor Steinour and the vote was unanimous.

**ROAD MASTERS REPORT:**

- The sealed bid was opened by Supervisor Steinour. It was prepared by Haymaker/Russell Standard. Bea will be asked to contact Marie Shadle at Russell Standard with a signed copy of the contract and schedule the work. The bid was \$179,217.50.
- Bea has contacted CE Williams for the larger culvert repairs and they will contact our office within a week of the planned repairs so that the residents and Adams Co. get notice.
- Chairman Dingle, Supervisor Steinour and Roger will undertake repairs/cleanout of the culverts and the sink hole on \_\_\_\_\_ Road.
- Supervisor Steinour will work with Chairman Dingle and Roger to place the Pole Reflectors/ Delineators when the weather is cooler.

**SUBDIVISION & LAND DEVELOPMENT:**

- William Baldwin is planning to subdivide his property into 3 parcels. A zoning hearing must be scheduled.
- The Planning Commission will meet on September 7 re the Ott Subdivision and Lot Addition.
- Dayhoff project is complete.
- Maitland project is complete.

**LAND AND SEA SERVICES:**

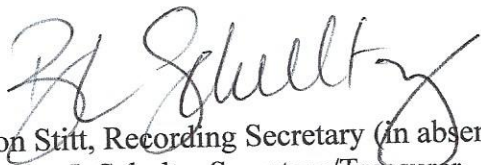
- The July report was reviewed and discussed.

**UNFINISHED BUSINESS:**

- Work will begin in January on adopting a new Zoning Ordinance for the Township in line with surrounding townships and Adams County. Bea will send copies of Freedom's new zoning to the Planning Commission members to start the process.
- Bea attended ACATO meeting. The Sec/Trea is on 9/29. Bea will attend. The 2021 Conference is on 11/10 and all Supervisors and Bea will attend.
- A cellphone was purchased through AT&T/FirstNet for the Board of Supervisors/Office Staff. It will be used in the case of emergency and will be carried by the President or Roadmaster, as needed.

**NEW BUSINESS:**

Having no further business, Chairman Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous. The meeting was adjourned at 8:15 p.m.



Jason Stitt, Recording Secretary (in absence of Bea)  
Beatrice L Schultz, Secretary/Treasurer  
Highland Township