

**HIGHLAND TOWNSHIP  
BOARD OF SUPERVISORS**  
November 12, 2019 @ 7:00 pm  
**Meeting Minutes**

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The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

**PRESENT:**

Chairman Craig Rockey, Supervisor Ed Steinour, Supervisor Gary Dingle, Secretary Mary Sherman

**PUBLIC**

Ken O'Bryant, Jason Stitt, Jessica Keller

**BUDGET WORKSHOP:**

The Budget Workshop was held at 5:30 pm. The Supervisors discussed and prepared the proposed budget for 2020. The budget will be preliminarily adopted at the Supervisors meeting November 12, 2019 @ 7:00 and will be available for public review thereafter and will be advertised as such.

**APPROVAL OF MINUTES:**

**Budget Meeting Workshop Minutes October 8th, 2019:**

Supervisor Dingle moved, seconded by Supervisor Rockey to approve the October 8th, 2019 Budget Workshop meeting minutes. The vote was unanimous. It will be available for public review thereafter and will be advertised as such.

**Supervisors Meeting Minutes October 8th, 2019:**

Supervisor Dingle moved, seconded by Supervisor Steinour to approve the October 8th, 2019 Supervisor meeting minutes. The vote was unanimous.

**TREASURERS REPORTS:**

The October 2019 Treasurers report was discussed in detail. The Treasurers report was accepted as written.

**Liquid fuels audit:**

The audit was completed last week and was satisfactory.

**PLGIT CD maturing on 11/29/19:**

Supervisor Rockey moved, seconded by Supervisor Dingle for the Secretary to investigate local CD rates. The vote was unanimous. The CD will be reinvested with PLGIT if a better interest rate is not available.

**Capital Fund:**

Supervisor Rockey inquired whether the Supervisors would be interested in setting up a separate funds for specific purchases such as building repairs, road work or bridge work. Both Supervisor Steinour and Supervisor Dingle would like to investigate this further. It will be tabled at this time.

**APPROVAL OF BILLS PAID AND PAYROLL**

Supervisor Rockey moved, seconded by Supervisor Steinour to approve the October 2019 reports as presented. The vote was unanimous.

**ROAD MASTERS REPORT:**

**Hidden Driveway sign:**

The hidden driveway signs were delivered today. They were paid for by the resident requesting the signs. They will be installed by the township road worker and the Supervisors.

**Loader:**

Stephenson's repaired the loader and it is in good working condition and ready for the winter.

**Snowplow:**

The new snowplow was installed on the International truck last week. Valk is currently making a hitch plate/swivel bar for the other truck. They informed the township that it will take about 2 weeks to complete.

**Blind curve at Railroad Lane:**

The Township has had a few complaints about some bushes obstructing drivers' sight at a blind curve on Railroad Lane. The Supervisors agreed to investigate the situation and will approach the homeowner about this.

**SUBDIVISION AND LAND DEVELOPMENT:**

None

**LAND AND SEA SERVICES:****October 2019 Reports:**

The October 2019 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

**RIGHT-TO-KNOW REQUEST:**

None

**UNFINISHED BUSINESS:**

**COG:** The next meeting is November 21st, @ 8:30 am.

**YATB:** The next meeting is January 27<sup>th</sup>, 2020 @ 6:30 in York. Supervisor Dingle will attend.

**Fairfield Fire Department meeting:** The next meeting is January 8th, @ 3:30, Municipal Leaders' Meeting is scheduled for Monday, January 20<sup>th</sup>.

**FREMA:** The next meeting is @ December 16th, @ pm.

**NEW BUSINESS:****ACATO Conference:**

The Secretary informed the Supervisors that the ACATO Conference held on November 10, 2020 conflicts with Highland's November 2020 BOS meeting. The Supervisors agreed to hold the BOS meeting on Wednesday November 11<sup>th</sup>, 2020. It will be advertised in January after the re-org meeting.

**Dan Brown Airport:**

Supervisor Rockey has brought attention to the private airport on the Dan Brown farm that has been in operation for 40 years. There is a 20-acre lot at the end of the runway that is most likely to be subdivided soon. If the owners bring the subdivision to the Planning Commission for review, the Supervisors questioned whether there should be a note on the plan. There are public airports in neighboring townships that require a note be placed on all subdivision plans. Since both are private properties, Supervisor Dingle added he would only act on this if a formal subdivision plan is brought to the township. Supervisor Steinour recommended the two property owners could jointly come up with a plan that is agreeable to all parties.

**Updated FREMA EOP:**

Supervisor Dingle discussed the minor changes to FREMA's emergency operation plan. Hamiltonban Township has been added to the Southwest Region. FREMA will be working more with the schools in the area, especially training exercises.

Mary Sherman  
Secretary/Treasurer  
Highland Township