

HIGHLAND TOWNSHIP  
BOARD OF SUPERVISORS  
May 11, 2021 @ 7:00 pm  
Meeting Minutes

The Highland Township Board of Supervisors (“BOS”) met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

**PRESENT:**

Gary Dingle, Chairman; Ed Steinour, Supervisor; Jason Stitt, Supervisor; Bea Schultz, Sec/Treasurer.

**PUBLIC COMMENT:**

Bob Sharrah from Sharrah Design Group was available to answer questions regarding the Dayhoff (most in Liberty) and Maitland subdivisions.

**APPROVAL OF MINUTES:**

After soliciting any changes or amendments to the Minutes of the April Board of Supervisors meeting, Supervisor Stitt moved that the Minutes be approved as written, seconded by Supervisor Steinour. The vote was unanimous. The Minutes will be posted on the website.

**TREASURERS REPORTS:**

The April 30, 2021, Treasurer’s Report was presented with explanation by the Secretary/Treasurer. A motion was made by Chairman Dingle to accept the Treasurer’s Report, as presented, Supervisor Stitt seconded. The vote was unanimous.

**APPROVAL OF BILLS PAID AND PAYROLL:**

April paid bills, and deposits, were presented to and reviewed by all Supervisors. A motion was made by Chairman Dingle to approve the same, seconded by Supervisor Stitt and the vote was unanimous.

**ROAD MASTERS REPORT:**

- The Supervisors discussed the culvert repairs and paving to be done in 2021 (spreadsheet attached). Chairman Dingle will take the lead on seeking estimates/bids for the culvert repairs. The culvert repairs are estimated to cost approximately \$38,000 and will be paid with General Funds.
- Chairman Dingle and Roger will undertake repairs/cleanout of the culverts on Glenwood.
- The Supervisors have also agreed to undertake paving of Knox, Glenwood and Knorr Roads which we estimate will cost around \$90,000 per mile. This will need to be an advertised bid as we plan on using Liquid Fuels monies and paying the difference with General Funds.
- Roadmaster Steinour will purchase cold patch for minor repairs on several roads, possibly in June.
- After reviewing the bids received for Post Delineators, the Supervisors have requested that Bea order 25 pole delineators from U.S. Municipal and 25 post kits from Chemung Supply.
- Roger has begun mowing and is expected to work most of this current week.

## **SUBDIVISION AND LAND DEVELOPMENT:**

- Maitland Subdivision: Robert Sharrah provided an update and no signatures were required at this time.
- Dayhoff Subdivision: Most of the property and any building will take place in Liberty Township. Highland Township has agreed to sign-off on the plans once all provisions have been reviewed and the Liberty Township Supervisors have signed off on the plans. A letter from KPI is on file.

## **LAND AND SEA SERVICES:**

- The April report was reviewed and discussed.
- Wilbur from Land & Sea called into the meeting with updates regarding the chicken and vacation rental electrical complaints. L&S will continue to work with the resident on Huffman Road to resolve the issue of the nuisance with the chickens.
- After discussion, the Supervisors have requested that Bea contact Linus Fenicle regarding the vacation rental issue in the Township.

## **UNFINISHED BUSINESS:**

- A letter was sent to a resident regarding a complaint of gray water reaching the street. Gil from KPI has sent a letter and plans to follow up immediately regarding remediation.
- Bea presented Freedom Township's 2020 Zoning Ordinance which was prepared by and coordinated with Adams County. The Board will ask the Planning Commission to review and make renovations, as needed. To begin the process, Bea will have the appropriate copies made and delivered and ask Chairwoman Finfrock to schedule a Planning Commission review.
- Election Day is May 18. Bea will contact the County to see if there are still covid set-up restrictions in place.

Bea presented the May calendar and upcoming office closings and community meetings.

Having no further business, Chairman Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous. The meeting was adjourned @ 8:40 p.m.

  
Beatrice L. Schultz, Secretary/Treasurer  
Highland Township