

Highland Township Board of Supervisors

July 8, 2025 @ 7:30 p.m.

Meeting Minutes

The Highland Township Board of Supervisors (BOS) met on this date at 7:30 p.m., as publicly advertised, at the Highland Township Municipal Building, 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT

Supervisors: Jason Stitt, Chair (JS), William Baldwin (BB), Cody Young, Road Master (CY)
Others: Robin Keller, Secretary, Sgt. Morris, Liberty Township Police, Bud Rife

CALL TO ORDER

The meeting was called to order by JS at 7:30 p.m.

PUBLIC COMMENT

None

POLICE, FIRE AND RESCUE

Sgt. Morris presented the June report. Discussed placing "Watch Children" sign on Fairfield Road. Sgt. Morris stated he would notify fellow officers to monitor speed in the area. If warranted would need to contact PennDOT to follow proper procedure for sign placements. Speed sign will be moved closer to the area to collect all data in that area of the road. Reports from Cashtown Fire Dept. (June), Gettysburg Fire Dept. (May & June), AREMS EMS (May & June) were reviewed.

APPROVAL OF MINUTES

BB motioned to approve the June 10th minutes as written. CY seconded. The vote was unanimously approved.

APPROVAL OF TREASURERS REPORT

JS motioned to accept the June Treasurers Report as presented. BB seconded. The vote was unanimously approved.

ROAD MASTER REPORT

CY stated that Mills Arbor Care will be starting to trim trees the week of July 14th in the Township. Township roads were mowed before the 4th of July. The next road mowing will be the week before Labor Day.

BUILDING PERMITS

Building permits for the months of May and June were reviewed from PMCA.

ZONING AND LAND USE

Zoning permits, Certificate of Use and Occupancy, and Property Improvement Certificates were reviewed.

UNFINISHED BUSINESS

JS motioned to concur with the Planning Commission on changes to the Zoning Ordinance. BB seconded. The vote was unanimously approved.

BB motioned that Public Hearing regarding Zoning Ordinance be set at 6:30 p.m. on August 12th. CY seconded. The vote was unanimously approved.

JS motioned to place the proposed draft of Zoning Ordinance on the Highland Township website under “News”. BB seconded. The vote was unanimously approved.

NEW BUSINESS

Resolution 2025-003 was signed appointing Melissa Stitt to the Planning Commission.

Resolution 2025-004 was signed making Robin Keller the authorized signer for Pacific Life.

Correspondence from Riders of the Round Table was reviewed.

Various correspondences were also reviewed.

ADJOURNMENT

BB made a motion to adjourn the meeting at 9:05 p.m. JS seconded. The vote was unanimously approved.

The next meeting will be held August 12th at 7:30 p.m. with public hearing at 6:30 p.m.

Submitted by

Robin Keller, Secretary/Treasurer