

# HIGHLAND TOWNSHIP BOARD OF SUPERVISORS

April 9, 2019 @ 7:00 pm

## Meeting Minutes

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The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

### **PRESENT:**

Supervisor Craig Rockey, Supervisor Ed Steinour, Supervisor Gary Dingle, Secretary Mary Sherman

### **PUBLIC**

Gil Pringle, Bill Jacobs, Sarah Kipp, David Salisbury

### **APPROVAL OF MINUTES:**

#### **Supervisors Meeting Minutes March 12, 2019:**

Supervisor Dingle moved, seconded by Supervisor Rockey to approve the May 9th, 2019 Supervisor meeting minutes. The vote was unanimous.

### **TREASURERS REPORTS:**

The March 2019 Treasurers report was discussed in detail. The Treasurers report was accepted as written.

### **APPROVAL OF BILLS PAID AND PAYROLL**

Supervisor Rockey moved, seconded by Supervisor Steinour to approve the March 2019 reports as presented. The vote was unanimous.

### **ROAD MASTERS REPORT:**

#### **Road Work 2019:**

Supervisor Steinour and Supervisor Dingle inspected the Township roads to survey locations that need repair. Approximately 4 miles of roads need to be tar and chipped. They include parts of Knorr Road, Glenwood Lane, Seven Star's Road, Meadowbrook Lane #2, Silo Road, Byers Lane and Thompson Lane. There are several roads that need patching, and ditch work. The Supervisors agreed to put out bids for the tar and chip project. The Secretary will advertise the bid in the Gettysburg Times.

#### **Brush Cutting:**

The Supervisors agreed to rent the boom mower from Stephenson's for one month starting the last week of July.

#### **Mack Truck:**

The Supervisors agreed to begin the process of listing the Mack Truck and the Valk snow blade on Municibid. Photos and the items descriptions will be uploaded to the site. The bid reserve was established at \$145,000.

### **SUBDIVISION AND LAND DEVELOPMENT:**

None

### **LAND AND SEA SERVICES:**

#### **March 2019 Reports:**

The March 2019 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

### **RIGHT-TO-KNOW REQUEST:**

None

**UNFINISHED BUSINESS:**

**COG:** Secretary Mary Sherman attended the March meeting and discussed the details with the Supervisors. The next meeting is on April 25<sup>th</sup>.

**YATB:** The next meeting is April 29th, 2019 @ 6:30 in Gettysburg. Supervisor Dingle will attend.

**Fairfield Fire Department meeting:** The next meeting is April 15th, 2019 @ 3:30.

**FREMA:** The next meeting is April 15th @ 6:00 pm.

**Junk/Nuisance Ordinance:**

Gil Pringle, a resident of the township gave several comments regarding the draft nuisance ordinance. The Supervisors recommended that he submit his recommendations in writing so they can review them. The draft ordinance was tabled until the May 2019 meeting.

**Fairfield Fire Department audit:**

The Department of the Auditor General notified the township by email stating that the Fairfield and Gettysburg Fire Departments Community Fireman's Relief Association audits were non-compliant. The Supervisors would like the Secretary to contact the Department of the Auditor General to find out if we are obligated to act if the audits are non-compliant. They are questioning whether we can give the funds to another fire department because of the discrepancies.

**NEW BUSINESS:**

**Land Conservancy: Dan Brown Farm Preservation:**

Sarah Kipp, Land Conservation Coordinator of the Land Conservancy of Adams County and David Salisbury, President of LCAC attended the meeting to request a contribution of up to \$70,000 toward the purchase of a conservation easement in Highland Township. The contribution would be combined with funding from other sources for the purpose of preserving the 153 -acre Dan Brown Farm at 2450 Fairfield Road. LCAC would submit a grant application to the federal Agricultural Conservation Easement program for 50% of the conservation easement value and to the Adams County Green Space Grant Program for additional financial assistance. In addition, the LCAC will contribute. The appraisal on the farm will happen soon. The entire process takes one to two years to complete. Supervisor Steinour moved, seconded by Supervisor Dingle to contribute \$70,000 toward the purchase of the conservation easement with the understanding that Highland Township expects to be party to the stipulations of the easement and that Highland Township take on no commitments or burdens beyond the funding participation. A commitment letter will be sent to the Land Conservancy when requested. The vote was unanimous. Supervisor Rocky abstained due to his active involvement with the LCAC.

**Fairfield fire Department:**

Bill Jacobs, Chief of the Fairfield Fire Department presented a certificate of appreciation thanking the township Supervisors for its contribution toward rebuilding the capital campaign following the recent purchase of Rescue Engine 2. He stated the AREMS is fully on board at the Fairfield station and everything was going very well. Their biggest concern now is that the area is in high fire danger stage with brush fires. He recommended that residents call Adams County if they are going to burn.

Supervisor Steinour moved, seconded by Supervisor Dingle to adjourn the meeting @ 9:45 pm.

Mary Sherman  
Secretary/Treasurer  
Highland Township