

HIGHLAND TOWNSHIP BOARD OF SUPERVISORS

June 9, 2020 @ 7:00 pm

Meeting Minutes

The Highland Township Board of Supervisors met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building located at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Chairman Gary Dingle, Supervisor Ed Steinour, Supervisor Jason Stitt, Secretary Mary Sherman

PUBLIC

None

APPROVAL OF MINUTES:

Supervisors Meeting Minutes May 12, 2020:

Supervisor Stitt made a motion to add "township owned existing utilities" (instead of existing utilities) to the second sentence under Bridge Replacement SR 116-043. Supervisor Dingle seconded the motion. The rest of the minutes were satisfactory. The vote was unanimous.

TREASURERS REPORTS:

The May 2020 Treasurers report was discussed in detail. The Treasurers report was accepted as written. Supervisor Stitt moved, seconded by Supervisor Dingle to approve the treasurer report as presented. The vote was unanimous.

APPROVAL OF BILLS PAID AND PAYROLL

Supervisor Steinour moved, seconded by Supervisor Stitt to approve the May 2020 reports as presented. The vote was unanimous.

ROAD MASTERS REPORT:

- **Salt Contract:** The Secretary will order the load of salt from the 2019-2020 season.
- **Mowing the Township roads:** Roger will start the second mowing of the township roads next week. Supervisor Steinour and Roger will also spray around the signs and culverts.

SUBDIVISION AND LAND DEVELOPMENT:

Eiker Zoning Application:

Bill Eiker has filed a Zoning application for a special exception to sell used cars at Gettysburg Transmission. No new parking lot will be constructed to store the cars. Land and Sea Services and Secretary Sherman are organizing the components of the hearing. The date is yet to be determined.

LAND AND SEA SERVICES:

May 2020 Reports:

The May 2020 reports were reviewed and discussed. The Supervisors agree to accept the reports as written.

RIGHT-TO-KNOW REQUEST:

Brian Bush: List of landlords with addresses, phone numbers and email addresses. This request was denied due to no such list existing at the township.

UNFINISHED BUSINESS:

COG: The May COG meeting has been cancelled due to the pandemic. The next scheduled meeting is June 26, 2020.

YATB: The April meeting has been cancelled due to the pandemic. The next scheduled meeting is July 27th, 2020.

Fairfield Fire Department meeting: The fire department meetings have been cancelled due to the pandemic.

FREMA: The next meeting is June 15th @ 1:00 pm in the conference room of the Fairfield Village Hall.

Website: The website has been put on hold until the Adams County IT Department opens back up.

Brown Farm:

The Land Conservancy and Brown Farm settlement is on June 12th, 2020.

NEW BUSINESS:

Well Ordinance discussion:

The Secretary received a call from a local well driller filing a complaint regarding other well drillers in the area that are not in compliance with the Highland Township well drilling ordinance. He obtained several well completion reports from the State that clearly show some well drillers are not pumping the grout or bentonite into the annular space. The grout or bentonite is required be pumped not poured into the annular space starting from the bottom of the casing until it appears at the surface of the ground. This avoids air pockets forming in the annular space which may contaminate the well. The Highland Township well drilling ordinance clearly states this. The Supervisors agreed to come up with a flyer to attach to the well drilling application stating that the substance used to seal the annular space must be pumped, not poured into the space. Supervisor Dingle will create the document.

Box Card Review Cashtown Fire Department:

The Supervisors reviewed and approved the new Box Card changes. Supervisor Dingle made a motion to accept the changes. Supervisor Steinour seconded the motion. The vote was unanimous. The Box Card review form was signed and will be sent to the Department of Emergency Services and the Cashtown Fire Department.

Construction acknowledgement/Land and Sea Services:

Land and Sea Services is now giving all residents who apply for a building permit a Construction Acknowledgement form to sign that states that all business in the construction related industry are subject to guidance conduct operations that is best designed to prevent or mitigate the spread of COVID-19 and ensure the safety of employees and the public. The Supervisors reviewed the document.

Supervisor Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous.

The meeting was adjourned @ 8:25 pm.

Mary Sherman
Secretary/Treasurer
Highland Township