

HIGHLAND TOWNSHIP
BOARD OF SUPERVISORS

September 14, 2021

Meeting Minutes

The Highland Township Board of Supervisors ("BOS") met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Gary Dingle, Chairman; Ed Steinour, Supervisor; Jason Stitt, Supervisor; Bea Schultz, Sec/Treasurer and Wilbur from Land & Sea Services, LLC and William Baldwin.

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

After soliciting any changes or amendments to the Minutes of the August Board of Supervisors meeting, Chairman Dingle moved that the Minutes be approved as written, seconded by Supervisor Steinour. The vote was unanimous. The Minutes will be posted on the website.

TREASURERS REPORTS:

The August 30, 2021 Treasurer's Report was presented with explanation by the Secretary/Treasurer. A motion was made by Chairman Dingle to accept the Treasurer's Report, as presented, Supervisor Steinour seconded. The vote was unanimous.

APPROVAL OF BILLS PAID AND PAYROLL:

August paid bills, payroll and deposits, were presented to and reviewed by all Supervisors. A motion was made by Supervisor Steinour to approve the same, seconded by Supervisor Stitt and the vote was unanimous.

ROAD MASTERS REPORT:

- Talley Petroleum will order and replace the pump meters. Bea will schedule and inform Roger.
- The Supervisors confirmed that Gary and Bea had been in touch with Russell Standard (Haymaker) and they will send the final contract for signature along with their Certificate of Insurance. and discussed the sealed bids for paving Glenwood, Knorr and Knox Roads at the end of September/beginning of October. The paving will be done using Liquid Fuels funds.
- The Culvert repairs will soon be completed and the invoice will be paid from the General Fund.
- A work day will be scheduled to replace poles and install the delineators as noted on the Road Work sheet for 2021.
- Bea is awaiting the information from PSATS and COSTARS to place out salt order for 2022.

SUBDIVISION AND LAND DEVELOPMENT:

- William Baldwin – Zoning Hearing Board meeting minutes were presented to the Supervisors.

LAND AND SEA SERVICES:

The August report was reviewed and discussed. Wilbur informed the Board that Land & Sea will no longer provide Zoning Enforcement services to the township. They are willing to consult until there is a plan for handling this within the Township.


UNFINISHED BUSINESS:

- Police: Bea will inform the township email list and post on the website that Chief Hansen and Linus Fenicle will attend the October Board of Supervisors Meeting.
- American Rescue Funds: Bea would like the Board to engage the consultants recommended by the ACATO and PSATS. We decided to wait and see what is happening with the other townships.
- Next E-Waste Recycling is October 16.
- The first review date for the Zoning Ordinance is Tuesday, December 7th.
- NIMS Training. Choose a morning for training from 8-noon. Jason will check his calendar.
- Conference Training/Business Meeting in Hershey October 14 & 15. Jason is our Delegate.

NEW BUSINESS:

- October calendar was reviewed.
- Bea will advertise the Proposed Budget and the Budget Vote to Approve on November 9.
- The Budget workshop is scheduled for 10/12 at 5:30pm prior to the BOS meeting.
- Ed is not running for re-election. Bill Baldwin has been in touch for the Board of Elections and will most likely be a write-in vote.

Having no further business, Chairman Dingle moved, seconded by Supervisor Steinour to adjourn the meeting. The vote was unanimous. The meeting was adjourned @ 8:40 p.m.


Beatrice L Schultz, Secretary/Treasurer
Highland Township