

HIGHLAND TOWNSHIP  
BOARD OF SUPERVISORS  
April 12, 2022 @ 7:00 pm  
Meeting Minutes

The Highland Township Board of Supervisors ("BOS") met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

**PRESENT:**

Supervisors: Jason Stitt, Chair (Stitt); Gary Dingle (Dingle); Bill Baldwin (Baldwin)  
Secretary/Treasurer: Bea Schultz  
Public: See sign in sheet

**PUBLIC COMMENT:**

Resident Ed Steinour asked about the price increase of our new contract with Park's Trash. Chairman Stitt summarized as \$75.75 base/quarter; Standard per bag is now \$60 and the wheeled toter is \$24 annually.

**APPROVAL OF MINUTES:**

After soliciting any changes or amendments to the Minutes of the March Board of Supervisors meeting, Baldwin moved that the Minutes be approved as written, seconded by Dingle. The vote was unanimous. The Minutes will be posted on the website.

**TREASURERS REPORTS:**

The March Treasurer's Report was presented with explanation by the Secretary/Treasurer. The Liquid Fuels 2022 payment of \$65,565.00, is not reflected on the report. With a correction to the current balance in Liquid Fuels, the paid bills, monthly deposits and payroll was reviewed by the Supervisors. With the revision to the PLIGIT balance, a motion was made by Stitt to accept the Treasurer's Reports, Dingle seconded. The vote was unanimous.

The Secretary reported that SEK has been in touch and the audit is scheduled for late May, 2022.

**ROAD MASTERS REPORT:**

The roadmaster and roadworker have repaired Weikert road after the culvert and curb were compromised by a truck going off the road. Dingle will see the repairs are completed. They also did debris cleanup and tree trimming to allow Roger to begin mowing.

Review of Roads.

- Culverts need to be watched/repared on Byers, Carr Hill, Knorr and Glenwood.
- Paving projects by priority are .7 miles on Black Horse Tavern (culvert repair 2021) and 1.2 miles on Stoops (culvert repair 2021). Decisions will be made and any planning will be in August, 2022. There was discussion regarding the pricing and bid process for paving.
- There is a driveway on Carr Hill that needs repair due to the drainage and freezing and thawing.

Stitt reports that he has contacted the resident with the price of the hidden driveway. She is going to provide that check and Bea is authorized to order the Hidden Driveway sign. The roadmaster and roadworker will install. Stitt is also going to request permission to install a speed advisory sign on the same pole.

**SUBDIVISION AND LAND DEVELOPMENT:**

- Mrs. Long reported that all of the sheds should be removed shortly from their property on Cold Springs Road. The BOS agree to extend the deadline to remove all accessory structures for 6 weeks. Mrs. Long is in agreement and Bea will issue an approval of extension of deadline letter for delivery to the Longs.
- Letters prepared by Allen Beckett were delivered to the Supervisors for review. This information is accepted by the Supervisors but cannot be acted upon until the Zoning Ordinance review is before them for consideration.
- The Land and Sea report was distributed and reviewed.
- The KPI invoice for Zoning and Engineering was provided to the Supervisors for review.
- There were three (3) Adams County permits submitted in March.

**POLICE, FIRE & EMERGENCY SERVICES:**

- Stitt attended the GFD Banquet and gave a report to the Board.
- The police update submitted by Chief Hansen was reviewed.
- Stitt attended the GFD Annual Banquet on March 26<sup>th</sup> and gave a report.
- Fire Reports: Cashtown – 0, GFD – 2 calls and Fairfield – 1 call.
- EMS: 4 calls in Highland Township

**OLD BUSINESS:**

- Trash Service. The contract with Parks is complete.
- ARP Funds: Bea is attending a webinar tomorrow and will complete the first report for ARP funds prior to the due date, April 30, 2022.
- Orrtanna Roller Mill. Bea will send the information to Stitt and he will review and contact Dominic.
- Zoning Ordinance Review. The Potential Changes that were discussed with Harlan Lawson and the Planning Committee were given to the Supervisors for review. The maps were also available. There will be another Planning Commission meeting in the next few months to move forward.

**NEW BUSINESS:**

- The office will be closed on Thursday, April 14.
- Electronics Recycling. Tentative dates are May 14 and October 15. Freedom Township will host and let us know if those dates are final.

Having no further business, Baldwin moved, seconded by Dingle to adjourn the meeting. The vote was unanimous. The meeting was adjourned @ 8:40p.m.

Submitted by:

Beatrice L Schultz, Secretary/Treasurer Highland Township

