

**HIGHLAND TOWNSHIP
BOARD OF SUPERVISORS
February 8, 2022 @ 7:00 pm
Meeting Minutes**

The Highland Township Board of Supervisors (“BOS”) met on this date @ 7:00 p.m., as publicly advertised, at the Highland Township Municipal Building at 3641 Fairfield Road, Gettysburg, PA 17325.

PRESENT:

Supervisors: Jason Stitt, Chair (Stitt); Gary Dingle (Dingle); Bill Baldwin (Baldwin)

Secretary/Treasurer: Bea Schultz

Public: See sign in sheet

PUBLIC COMMENT:

1. Michael O’Bryant of Knoxlyn-Orrtanna Road commented on the property discussed during the January meeting that was not in our township but brought to our attention. It is a building that used to be a mill but is currently in very bad condition. Gary let him know that we will be looking at derelict properties and our zoning ordinances. Mr. O’Bryant wanted to share a concern that such an ordinance would possibly open the township to legal issues. The concern is noted.
2. Lt. Todd was at the meeting and invited all in attendance to express any concerns about the community and police issues.
3. Scott McGonigal, the new Deputy Chief of Gettysburg Fire Company, introduced himself to the Board of Supervisors.
4. Chief Sherri Hansen submitted a report for January (attached).
5. Mr. Benner discussed the zoning permit needed to use the property offered by Mr. Smeltz to add a driveway for the Lower Marsh Creek Presbyterian Church cemetery. It is under review by Dominic at KPI.

APPROVAL OF MINUTES:

- A copy of the Minutes submitted by the Elected Auditors was given to the Supervisors for review. It has been made part of the Minute book of the Township.
- After soliciting any changes or amendments to the Minutes of the January Board of Supervisors meeting, Dingle moved that the Minutes be approved as written, seconded by Stitt. The vote was unanimous. The Minutes will be posted on the website.

TREASURERS REPORTS:

The January Treasurer’s Report was presented with explanation by the Secretary/Treasurer. Paid bills, monthly deposits and payroll was reviewed by the Supervisors. A motion was made by Dingle to accept the Treasurer’s Reports, as presented, Stitt seconded. The vote was unanimous.

The PLIGIT account was reviewed and Stitt asked that the Treasurer get additional information on the CD coming due and the interest rates prior to re-investment.

ROAD MASTERS REPORT:

- Snow removal is going well. The cutting edge on the plow had a wear problem that is hopefully corrected.
- Dingle is pricing a spreader for the 2002 GMC dump (\$6,500). Chain is going and it is hard to locate parts. The spreader fits on all the trucks.
- The 550 has 38,000 miles. Dingle informs that there is a 1-2 year delivery on a replacement dump truck and suggests some research prior to price increases.
- The Supervisors will schedule a ride around in March, 2022 to review roads and repairs.
- Stitt spoke to the sight distance survey submitted to PennDot on behalf of the Wellands. The homeowner would purchase the sign, if approved.

SUBDIVISION AND LAND DEVELOPMENT:

- The Land and Sea report was distributed and reviewed.
- Bea offered updates on Zoning reviews.
- There were no Adams County permits submitted for Supervisor review

POLICE, FIRE & EMERGENCY SERVICES:

- The police update submitted by Chief Hansen was reviewed.
- Meeting time/dates and delegates were discussed.
- FREMA is in need of a replacement for AJ Aldrich, Dingle is awaiting the qualifications.

OLD BUSINESS:

- After reviewing the engagement letter from Hartman & Yannetti to serve as Solicitor for the Zoning Hearing Board, Baldwin made a motion to approve the appointment, seconded by Dingle and the vote was unanimous.
- Dingle and Stitt attended the meeting re the renewal of the Trash Contract. The recommended that Highland support Option 1 of the Park's Bid for service the next 3 years. Dingle made a motion to report that information to the committee, Baldwin seconded the motion. The vote was unanimous. Bea was asked to contact the committee and let them know.
- Bea confirmed that reservations were made for Baldwin, Stitt and Schultz to attend the PSATS convention.

NEW BUSINESS:

- Tax Collector, Susan Forsythe, has submitted her year end reports for the Supervisors' review.
- A review/revise of the 2022 Budget will be added to the March Meeting Agenda.
- As approved in the Budget, Charitable Donations will be sent, as follows: AC Office of Aging \$200, AC SPCA \$100, AC Rescue Mission (\$100), ACEMS \$400 and Rabbit Transit \$200.
- The final payment will be made to Cashtown Fire Department of \$7,500.00.

Having no further business, Dingle moved, seconded by Baldwin to adjourn the meeting. The vote was unanimous. The meeting was adjourned @ 8:25p.m.

Beatrice L Schultz, Secretary/Treasurer
Highland Township